

Hampden Recreation Committee
Minutes
April 14, 2016

Committee Members: Jane Jarvi (2018), Frank Pergolizzi (2018), Jason Sharpe (Chair) (2016), Stephanie Shayne (2018). Excused: Nancy Fenders (2016), Jessica Giles (2016), Jonathan Perry (2016).

Recreation Department: Shelley Abbott, Director. Jill McLaughlin, Assistant Director

- I. Meeting was called to order at 6:35.
- II. Agenda was approved
- III. Public Comments: none
- IV. Minutes from January 2016 approved.
- V. Directors Update/Report
 - a. Winter II Program updates: Registration numbers, sessions, instructors and timing all being evaluated. Winter camp ROI is low. Programming for school breaks may be restructured
 - b. Facilities updates:
 - i. Skehan Center: Floors will be refinished at the end of summer. Landlord contacted re: rental agreement. Extensive discussions are being held with the Town Council as verbal agreements made by previous town employees versus the actual lease have lead to inconsistencies in expectations and obligations of both parties.
 - ii. Ball Field Road: Large section of perimeter fence and light poll damaged due to tree falling across fence and lines. Insurance covers cost minus \$1,000 deductible. Repairs will commence weather permitting.
 - c. Spring Schedule is released and registration has begun. The summer schedule will be release mid-May.
- VI. Unfinished Business
 - a. VFW Drive facilities. Services Committee released recreation funds from the subdivision in lieu of green space fee. Those funds will address a prioritized list of outdoor facilities in need of repair including the tennis courts, field leveling, parking (drainage) at the VFW Drive facilities. Also included will be signage and new picnic tables at Dorothea Dix Park, new surrounds for port-a-potties, new marina ramp, and other projects. It was noted by Services Committee that Parks does not have a 'home' with the responsibilities still split between recreation and public works.
 - b. Budget: Two budgets were submitted: with and without Skehan Center. Newly instituted accounting procedures provide a clearer picture of the day to day operations.
- VII. New Business
 - a. Online Registration program purchased and will be shared with the Hoyt Pool, "My Rec Software". Currently used by several surrounding communities. It will streamline the registration process and is extremely user friendly. Town technology funds paid for the first year and necessary hardware. It will go live for summer registration

- b. Bronco Soccer Camp: June 20-24. The Services Committee has recommended that all Affiliated Programs have a contract with the Town to delineate roles, expectations and obligations of all parties.
 - i. H.S. Athletic Director Bisson is very supportive of both recreational and select leagues to provide the maximum opportunities for all youth
 - ii. It was recommended to further develop a symbiotic relationship between the town and school district with a cohesive direction.
 - c. Bangor Roller Derby: Roller Derby contract not to be renewed due to excessive wear and tear to floors.
 - d. Recreation/Conservation Account Use: See VI. a.
 - e. Scholarship Program Request. The Director has been approached to establish a fee scholarship fund. The committee brainstormed: recommendations included exploring a 503c external fund (if municipality status is not sufficient); solicit corporate and private donations to seed the account; use minimal part of registration fee to maintain account; include a check-box on registration to have a donation. The Director will work with the Town Manager to draft a proposal.
 - f. New item: The town is exploring a consolidated community center that would include the library and indoor recreation space, plus expansion and development of fields. While multiple sites are being considered, the town does own the land behind the Hoyt Pool and Town Offices. No time line has been established.
- VIII. Set Next Meeting Date: September
- IX. Meeting adjourned at 7:55 pm.

Respectfully submitted: Jane Jarvi